CHECKLIST FOR DINING FACILITY ATTENDANTS

BLDG NO DATE						
		SAT	UNSAT			
1.	C5.4.3.1.	PROVIDE SELF-SERVICE ITEMS Spills and food debris on beverage and dispensing equipment cleaned up within five minutes of spillage				
2.	C5.4.3.2.	Milk dispensers serviced to provide a choice of 2% white milk, 2% chocolate milk, and skim milk (if 1/2 pint cartons are not				
	PFR	available) to each patron. FORM DINING AREA PREPARATION SERVICE	SAT	UNSAT		
3.	C5.7.5.1.	Cleaning and service of dining area completed not later than the start of each scheduled meal period and prior to closing for				
		the day.				
4.	C5.7.5.2.	Salt, pepper and sugar dispensers are minimum of 2/3 full and exterior is clean.				
5.	C 5.7.5.4.	Eatingware properly replenished.				
6.	C5.7.5.5.	Tables cleaned of accidental spillage within five minutes of spillage.				
7.	C5.7.5.5.	Sufficient personnel available to provide each diner a clean table and chair.				
8.	C5.7.5.5.	Chairs, tables, booths and partitions cleaned after each meal.				
9.	C5.7.5.7.	Napkin holders cleaned and refilled.				
10.	C5.7.5.9.1.	Beverage and food dispensing equipment cleaned as required.				
PERFORM FLOOR CLEANING SERVICES			SAT	UNSAT		
11.	C5.7.7.	Floor areas cleaned as required.				
	a.	Dining Area				
	b.	Kitchen Area				
	C.	Storage Area				
	d.	Serving Area				
	e.	Self-Service Area				
	f.	Pot and Pan Wash Area				
	g.	Dishwashing Area				
12.	C5.7.7.3	Spot floor cleaning performed as requried				
	PERFORM DISHWASHING SERVICE			UNSAT		
13.	C5.7.9.1.	Sufficient contractor personnel available to complete dishwashing operations prior to the start of each scheduled meal period.				
14.	C5.7.9.1.1.	Dishes and dinnerware returned to proper storage area prior to start of each scheduled meal period.				
15.	C5.7.9.1.2.	Dishes, flatware, glassware, cups, bowls, tumblers and trays cleaned prior to start of each scheduled meal period.				
16.	C5.7.9.2.	Dishwashing equipment drained and cleaned prior to start of each scheduled meal period.				
17.	C5.7.9.2.	Remove excessive lime deposits.				

FS Form 522 Page 1 of 3 (DOL) Rev 1 Apr 01

	PROVIDI	E CLEANING SERVICE FOR KITCHEN EQUIPMENT	SAT	UNSAT
18.	C5.7.10.1.	Ventilating hoods cleaned daily.		
19.	C5.7.10.2.	Food holding boxes cleaned after each use.		
20.	C5.7.10.5.	Vegetable peeling machine cleaned after each use.		
PROVIDE POT, PAN, AND UTENSIL CLEANING SERVICE			SAT	UNSAT
21.	C5.7.11.1.	Pots, pans, and utensils cleaned after each use.		
22.	C5.7.11.1.	Pots, pans, and utensils returned to proper storage area.		
23.	C5.7.11.2.	Pot, pan and utensil washing is done as items are used and not allowed to accumulate.		
24.	C5.7.11.2.	Pan washing area is cleaned after each meal period.		
		MISCELLANEOUS (DAILY)	SAT	UNSAT
25.	C1.5.9.	Employees properly identified (identification card worn on outer clothing centered on the left chest).		
26.	C1.7.	Clean uniform worn each day.		
27.	C1.6.3.	Employees wash hands as required.		
28.	C6.2.3.1.	Subsistence off-loaded (except vendor deliveries) as required. Contractor begins to transfer items to required storage locations within five minutes after delivery.		
29.	C6.2.3.2.	Contractor begin to transfer vendor items to required storage locations within five minutes after delivery.		
30.	C6.3.2. through C6.3.2.5.	Maintenance performed as required.		
31.	C5.4.2. through C5.5.2.	Raw potatoes prepared for cooking as required.		
32.	C5.5.1. Through C5.5.2.	Maintenance performed as required.		
33.	C5.6.3.	Grease disposed of as required.		
34.	C5.7.4.2.	Cleaning liquids, powders, chemicals and other housekeeping supplies properly stored. Areas cleaned.		
35.	C5.7.5.10.	Handrails, entrance and exit doors, to include window panes, clean after each meal.		
36.	C5.7.10.3.	Refrigeration equipment cleaned as required.		
37.	C5.7.10.5.	Vegetable peeler used properly. Cleaned after each use.		
38.	C5.7.12.	Floor drains unclogged, covered and cleaned as required.		
39.	C5.7.13.	Grease traps skimmed as required.		
40.	C5.7.15.1. through C5.7.15.4.	Garbage and trash removed as required, containers cleaned, and disposal areas policed and clean.		
41.	C5.7.16.	Restrooms policed and cleaned as required.		
42.	C5.7.17.	Employee lockers maintained as required.		

FS Form 522 Page 2 of 3 (DOL) Rev 1 Apr 01

43. C5.7.3. Stainless steel polished. 44. C5.7.8.4. Trophy display case cleaned as required. 45. C5.7.10.4 Freezers defrosted and cleaned as required. 46. C5.7.10.6 Ice making machines emptied and cleaned as required. 47. C5.7.13. Grease traps cleaned as required. 48. C5.7.8.3. Light fixtures cleaned as required. 49. C5.7.18.1. Ithrough C5.7.18.2. MISCELLANEOUS (MONTHLY) C5.7.18.2. MISCELLANEOUS (QUARTERLY) SAT UNSAT MISCELLANEOUS (QUARTERLY) SAT UNSAT MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (QUARTERLY) SAT UNSAT C5.7.6.3. REMARKS MISCELLANEOUS (QUARTERLY) SAT UNSAT CONTRACTOR REPRESENTATIVE'S SIGNATURE -			MISCELLANEOUS (WEEKLY)	SAT	UNSAT				
45. C5.7.10.4 Freezers defrosted and cleaned as required. 46. C5.7.10.6 Ice making machines emptied and cleaned as required. 47. C5.7.13. Grease traps cleaned as required. 48. C5.7.8.3. Light fixure scleaned as required. 49. C5.7.18.1. Intrough C5.7.18.2. MISCELLANEOUS (MONTHLY) SAT UNSAT 49. C5.7.18.1. Dining facility properly prepared for insect and rodent control (spraying, fogging, etc.) MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (MONTHLY) SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (MONTHLY) SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (MONTHLY) SAT UNSAT Windows and window treatments cleaned as required.	43.	C5.7.3.	Stainless steel polished.						
46. C5.7.10.6 Ice making machines emptied and cleaned as required. 47. C5.7.13. Grease traps cleaned as required. MISCELLANEOUS (BI-WEEKLY) 48. C5.7.8.3. Light fixtures cleaned as required. MISCELLANEOUS (MONTHLY) 49. C5.7.18.1. through C5.7.18.2. MISCELLANEOUS (QUARTERLY) 50. C5.7.6. through C5.7.6.3. Windows and window treatments cleaned as required. MISCELLANEOUS (QUARTERLY) SAT UNSAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required. MILITARY INSPECTOR'S SIGNATURE -	44.	C5.7.8.4.	Trophy display case cleaned as required.						
47. C5.7.13. Grease traps cleaned as required. MISCELLANEOUS (BI-WEEKLY) 48. C5.7.8.3. Light fixtures cleaned as required. MISCELLANEOUS (MONTHLY) 49. C5.7.18.1. through C5.7.18.2. MISCELLANEOUS (QUARTERLY) 50. C5.7.6. through C5.7.6.3. Windows and window treatments cleaned as required. SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (QUARTERLY) SAT UNSAT MISCELLANEOUS (QUARTERLY) SAT UNSAT MISCELLANEOUS (QUARTERLY) SAT UNSAT MISCELLANEOUS (QUARTERLY) MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required. MILITARY INSPECTOR'S SIGNATURE -	45.	C5.7.10.4	Freezers defrosted and cleaned as required.						
MISCELLANEOUS (BI-WEEKLY) 48. C5.7.8.3. Light fixtures cleaned as required. MISCELLANEOUS (MONTHLY) 49. C5.7.18.1. through C5.7.18.2. MISCELLANEOUS (MONTHLY) 50. C5.7.6. through C5.7.6.3. Windows and window treatments cleaned as required. REMARKS MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required. MISCELLANEOUS (QUARTERLY) SAT UNSAT Windows and window treatments cleaned as required.	46.	C5.7.10.6	Ice making machines emptied and cleaned as required.						
48. C5.7.8.3. Light fixtures cleaned as required. SAT UNSAT	47.	C5.7.13.	Grease traps cleaned as required.						
48. C5.7.8.3. Light fixtures cleaned as required. SAT UNSAT			MISCELLANEOUS (BI-WEEKLY)	SAT	UNSAT				
49. C5.7.18.1. through C5.7.18.2. MISCELLANEOUS (QUARTERLY) SAT UNSAT 50. C5.7.6.3. REMARKS MILITARY INSPECTOR'S SIGNATURE -	48.	C5.7.8.3.							
49. C5.7.18.1. through C5.7.18.2. MISCELLANEOUS (QUARTERLY) SAT UNSAT 50. C5.7.6.3. REMARKS MILITARY INSPECTOR'S SIGNATURE -		I	MISCELLANEOUS (MONTHLY)	SAT	UNSAT				
MILITARY INSPECTOR'S SIGNATURE -	49.	through	Dining facility properly prepared for insect and rodent control						
50. C5.7.6. through C5.7.6.3. Windows and window treatments cleaned as required.			MISCELLANEOUS (QUARTERLY)	SAT	UNSAT				
MILITARY INSPECTOR'S SIGNATURE -	50.	through							
	REMARKS								

FS Form 522 Page 3 of 3 (DOL) Rev 1 Apr 01